



ST AGNES' CATHOLIC PRIMARY SCHOOL, BARNET

Thorverton Road, Cricklewood NW2 1RG

Nursery Admissions Policy 2021-2022

St Agnes' is a voluntary-aided Catholic Primary school situated in the Parish of St Agnes' Cricklewood under the auspices of the Diocese of Westminster. The school is a mixed junior and infant school with a nursery unit.

- Please note that there are separate arrangements for admissions into the nursery and the school itself.
- Attendance at the nursery class does not guarantee subsequent admission into the reception class.

St Agnes' Catholic Primary School was founded by the Catholic Church to provide education for children of Catholic families. As a Catholic school, we aim to provide a Catholic education for all our pupils. At a Catholic school, Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education is fully supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school.

The Published Admissions Number (PAN) for the nursery class at St Agnes' school is 52. 26 morning pupils and 26 afternoon pupils. However, the school offers a flexible uptake of the fifteen allocated hours per week, which is arranged according to requests and what the school can provide. The Governing Body has sole responsibility for admissions to the nursery and intends to admit 52 children in the school year which begins in September 2021. Applications for **Nursery** are invited from families whose child's date of birth is between 1st September 2017 and 31st August 2018.

Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the criteria listed below.

Where the final place is offered to a child who has other siblings (e.g. twins) applying for a place in the same class/year, these siblings will also be admitted.

Within this Policy *applicant* refers to the person making an application on behalf of a child; *candidate* refers to the child on whose behalf the application is being made.

OVERSUBSCRIPTION CRITERIA

Where there are more applications than the number of places available, places will be offered according to the following order of priority: -

1. Catholic 'looked after' children and previously 'looked after' children, who have been adopted or made subject to child arrangements orders or special guardianship orders.
2. Baptised Catholic children with a Certificate of Catholic Practice who have a sibling at the school at the time of admission.
3. Baptised Catholic children with a Certificate of Catholic Practice of members of staff who have been employed at the school for 2 years or more at the time of application.
4. Baptised Catholic children with a Certificate of Catholic Practice who are resident in the Parish of St Agnes'.
5. Other baptised Catholics with a Certificate of Catholic Practice.
6. Other baptised Catholics.
7. Other 'looked after' children and previously 'looked after' children who have been adopted or made subject to child arrangements orders or special guardianship orders.
8. Children of Catechumens and members of an Eastern Christian Church.
9. Children of other Christian Denominations whose application is supported by either a Certificate of Baptism or by a letter from their Minister of Religion confirming membership of the faith community.
10. Children of other faiths whose application is supported by a letter from their Religious Leader confirming membership of the faith community.
11. Any other children.

EXCEPTIONAL NEED

The Governing Body will give top priority after the appropriate category of looked-after children, to an application where compelling evidence is provided at the time of application, from an appropriate professional such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

MULTIPLE APPLICATIONS

Where the final place is offered to a child who has other siblings applying for a place in the same school year, these siblings will also be admitted.

APPLICATION PROCEDURE 2021-2022 FOR NURSERY

You should complete the School's Supplementary Information Form (SIF). The information on the SIF enables the Governing Body to assess your application fully against the School's criteria in the event of oversubscription. Please return the SIF in person or by post to St Agnes's Catholic Primary School, Cricklewood, London, NW2 1RG together with all other relevant paperwork required for your application. If you do not complete both of the forms described above and return them by 15th January 2021, the Governing Body will be unable to consider your application fully and it is very unlikely that your child will be offered a place. Applications received after the closing date will be dealt with after the initial allocation process has been complete.

Applicants applying under criteria 2, 3 and 4 must submit a Certificate of Catholic Practice by the closing date. This form is available from the school or from the diocesan website at www.rcdow.org.uk/schools/governors/admissions.

Pupils with Education, health and care plans

The admission of pupils with an Education, Health and Care Plan (EHC) is dealt with by a completely separate procedure. Details of this separate procedure are set out in the Special Educational Needs Code of Practice. If your child has an EHC Plan you must contact your Local Authority SEN officer. Children with this nursery named in their EHC Plan will be admitted to the school.

CHANGE OF DETAILS

If any of the details on either of your forms changes between the date of application and the receipt of the letter of offer or refusal, you **must** inform the School and the local authority immediately. If misleading information is given or allowed to remain on either of your forms, the Governing Body reserves the right to withdraw the place, even if the child has already started at the School.

NOTES (these notes form part of the oversubscription criteria)

'Looked after child' has the same meaning as in Section 22 of the Children Act 1989, and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents).

'Parent' means the adult or adults with legal responsibility for the child.

'Sibling' means brother or sister to include adopted brothers and sisters, half brothers and sisters or step brothers and sisters. A sibling relationship does not apply when the older child(ren) will leave before the younger one starts.

'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a Certificate of Baptism in a Catholic church or a Certificate of Reception into the full communion of the Catholic Church. For the purposes of this Policy this includes a looked-after child who is part of a Catholic family where a priest's reference demonstrates that the child would have been baptised or received if it were not

for their status as a looked-after child (e.g. a looked-after child in the process of adoption by a Catholic family).

'Resident' A child is deemed to be resident at a particular address when he/she resides there for more than 50% of the school week.

Parish Boundaries for the purpose of this Policy, parish boundaries are shown on the attached map.